A Step-by-Step Guide
How to apply for a place at Pimlico Academy

Year 7 Entry
September 2019
<table>
<thead>
<tr>
<th>Contents</th>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome to our Academy</td>
<td>1</td>
</tr>
<tr>
<td>Important Dates</td>
<td>2</td>
</tr>
<tr>
<td>How to Apply</td>
<td>2</td>
</tr>
<tr>
<td>Outcome of your Application</td>
<td>3</td>
</tr>
<tr>
<td>Appeals Process</td>
<td>3</td>
</tr>
<tr>
<td>Contacting the Bi-Borough Admission Team</td>
<td>4</td>
</tr>
<tr>
<td>Neighbouring Boroughs – Contact Details</td>
<td>4</td>
</tr>
<tr>
<td>Map of the Local Area</td>
<td>5</td>
</tr>
</tbody>
</table>
Dear Parent/Carer,

We are ambitious for the success of all our students in the broadest sense possible, and we have the highest expectations and standards in all that we set out to achieve. Our students benefit from an inspiring and challenging curriculum, and we provide a first-rate level of academic and pastoral support. This ensures every student can access the curriculum and develop into happy, confident and articulate young adults. Students also broaden their horizons through our Raising Aspirations programme and extensive extracurricular provision. Together, these support our pupils in thriving academically and in developing passions and interests outside the classroom.

We are proud of the stimulating, supportive and calm environment in the Academy: an environment which brings the best out of our students. We strongly encourage you to visit us, meet the staff and students, and learn more about our ambitions for the future.

Kind regards,

Samantha Green
Executive Principal
Important Dates

Wednesday 31st October 2019
Deadline for secondary applications to be submitted to the Local Authority.

Friday 1st March 2019
National Offer Day.

How to Apply

The easiest and quickest way to apply for a place at Pimlico Academy is to complete the Pan-London online application form.

- Go to www.westminster.gov.uk/transferring-to-secondary-school and click on the link for the eAdmissions website.
- You can apply from any location with internet access, 24 hours a day, seven days a week, up until the closing date: Wednesday 31st October 2019.
- You can register your mobile phone number to receive reminder alerts.
- You will automatically receive a confirmation email once you submit your application with an application reference number.
- You are able to express a preference for up to six secondary schools, including schools outside Westminster. You must list them in order of preference. **You should write your first choice at the top of the list.** It is recommended that you state at least 3 choices.
- You are able to attach additional documents.

The application should not take any longer than 10 to 15 minutes to complete. Please remember to make a note of your username and password. If you need further assistance, please contact Westminster School Admissions on 020 7745 6433.

If you would prefer to apply using a paper application form, you should request this from your Home Borough Council and return it to the address they provide.
National Offer Day is Friday 1st March 2019.

Online applicants will be sent an email on the evening of Friday 1st March 2019 with the outcome of their application. Once you have received this email, you can log onto the eAdmissions website to accept or decline your offer.

Postal applicants will be notified of the outcome by first-class mail. Once you have received this letter, you will need to accept or decline your offer by following the instructions in the letter.

Information about Admission Appeals is available at www.westminster.gov.uk/admissions. Guidance will be provided with your appeal form should you decide to pursue this right.

We hope you are successful and receive a place at Pimlico Academy
The Bi-Borough Admissions Team:
Westminster City Council work in partnership with The Royal Borough of Kensington and Chelsea as a bi-borough admissions service to schools within those boroughs.

Address:
Green Zone, 2nd Floor
Kensington Town Hall
Hornton Street, London
W8 7NX

Telephone:
9:00am – 2:00pm, Monday to Friday
020 7745 6433
020 7745 6432

Email:
schooladmissions@westminster.gov.uk
school.admissions@rbkc.gov.uk

Website:
www.westminster.gov.uk/admissions
www.rbkc.gov.uk/schools/admissions
www.eadmissions.org.uk/eAdmissions/app

Neighbouring Boroughs – Contact Details

Hammersmith and Fulham
Telephone: 020 7745 6434
Email: school.admissions@lbhf.gov.uk
Website: lbhf.gov.uk/schooladmissions

Lambeth
Telephone: 020 7926 9503
Website: lambeth.gov.uk

Southwark
Telephone: 020 7525 5337
Email: schools.admissions@southwark.gov.uk
Website: southwark.gov.uk

Wandsworth
Telephone: 020 8871 7316
Email: admissions@wandsworth.gov.uk
Website: wandsworth.gov.uk
Pimlico Academy
Lupus Street
London
SW1V 3AT

Telephone: 020 7828 0881
Website: www.pimlicoacademy.org
Email: enquiries@pimlicoacademy.org
Follow us on Twitter: @PimlicoAcademy

Nearest Tube Station: Pimlico (Victoria Line)
Bus Route: 2, 24, 36, 185, 360, C10